



Meeting Minutes

Date	27 th July, 20223	Commenced: 6:32pm	Closed: 7:47pm
Meeting Type	Annual General Meeting		
Location	King Tide Brewery, Coffs Harbour, NSW, 2450		

Attendees

Chris Hamilton, Elize Strydom, Adrian Herron, Bryan Ries, Brad Bryan, Darren Bow, Karl Phillips, Annabelle Swainston, Adam Wilson, Seabastion Toast, Dan Stein, Ed Brazier, Jayce Nixon, Eli Donoghue, Ross Donoghue, David Hessey, Cheryl Lane, Samantha Birch, John Mawhinney, Peter Birch, Elizabeth Mawhinney, Jess O’Leary, Keelan Birch

Minutes By: Chris Hamilton

Apologies

Mark Kirstein, Maaike Veenkamp

Meeting items

Item #	Item Details	Who	When	Status/comments
	Keelan gave welcome to the group – second AGM for CTR	KB		Note
1	2022 AGM minutes confirmed. Passed: John M, Seconded, Annie S	KB/CH	27.7.23	Complete
2	Presidents report (Keelan) was provided Treasurers report (Dan) was provided	KB DS	27.7.23 27.7.23	Complete Complete
	Executive committee roles for CTR were presented to the group (President, Vice President, Treasurer, Secretary and public officer) as well as a brief description of each roles key function. General committee roles available up to a total of 9	KB		Note
3	All roles declared vacant for nominations President – Keelan Birch nominated by John M, Seconded by Adam W. Role accepted Vice President – Bryan Ries nominated by Darren B, Seconded by Keelan B. Role accepted Secretary – Chris Hamilton nominated by Keelan B, Seconded by Peter B. Role accepted Treasurer – Dan Stein nominated by Chris H, Seconded by Seabastion T. Role accepted	ALL	27.7.23	Complete - Voting undertaken and completed for all roles

	<p>Public Officer – Keelan Birch nominated, seconded by Chris H. Role accepted</p> <p>General Committee members – Karl Phillips, Darren Bow, Brad Bryan, Sebastion Toast, Jess O’Leary</p>			
4	<p>Rumble In the Jungle event overview (Keelan)</p> <ul style="list-style-type: none"> - 230 entries with many on a shortlist (sold out) - Big shout out to all the race day sponsors (Karl and Brad in attendance at the meeting) - Thank you to the volunteers already lined up and a call out for any more help (more are welcome) 	KB		Note
5	<p>Other Business</p> <ul style="list-style-type: none"> - Washpool 2024 – entries will open on Oct 1st 2023 with event date 24th March 2024. 150 cap on participants - Discussion on a Bom Bom event proposed to CTR from Grafton runners. Ross and Keelan offered more insight to the event. It was agreed that in principle support to help the event (coverage for insurance, any equipment and review of the race plans). Next action is for Grafton runners to provide the race planning documents, risk assessments etc for CTR committee to review - Coffs Back Yard ultra. KB has obtained council support for a June 2024 event. 2023 event a huge success with ongoing interest being received. Agreed this is a key event focus for CTR for 2024. For further discussion at next CTR committee meeting - Event Director role and goal for KB to train up others to be able to carry out / assist in this role - King Tide weekly social runs. 16 runs since inauguration. Very positive numbers and feedback. Ideas going forward include: <ul style="list-style-type: none"> o Random draw prizes post run to help keep everyone together. o Keelan has booked upstairs area ongoing for CTR post run o Use a weekly ‘designated sweeper’ (note, this is still seen as a running position and excludes any walkers who plan to join (recommended walkers start earlier to plan to finish at a similar time) o Seek approval to put a permanent route map at KTB (eg, the front fence where we gather to start) - Social Run calendar (seeking ongoing nominations for those who have a local/ favorite route to share to the CTR group). Offers included: <ul style="list-style-type: none"> o Adam W – Bongil Bongil (post kids sport) 	<p>KB</p> <p>RO’D / KB</p> <p>Committee</p> <p>KB</p> <p>KB to work with the below list and other offers to help formalize</p> <p>KB to coordinate</p>		<p>Note</p> <p>Ross and Keelan to coordinate administrative arrangements for event</p> <p>Note</p> <p>For further discussion at next committee meeting</p> <p>For further discussion at next CTR</p>

<ul style="list-style-type: none"> ○ Moonee Xmas Run (John M) ○ Zombie theme run – Halloween – Seb T ○ Bundagen Butterfly loop (Late Sept) – Ed B ○ Adam W - Syndicate trail <ul style="list-style-type: none"> - Keelan outlined the future of Steels runs as discussed with Lyn. Time yourself runs. Dates have been set for 2023/2024 on CTR FB Group - CTR Indigenous Theme logo design (by Jasmine Bennett). Shown to the group and a very positive result to work with this logo (eg Shirts) - Trail Running workshop idea presented by KB (Workshop idea offered by Peter Feain, Physio). Potential to tie into Grafton Runners bus trip to the pub run (Kieran McAndrew). Explore further and take into next committee meeting - Bryan Ries - Consider an event / social run with self seeded start times with the goal of a group collective finish. Explore further and take into next committee meeting - Keelan – as Publicity Officer has submitted required documentation to Fair Trading - No raised concerns or requested amendments for the constitution 	<p>exact dates with AW, JM, EB & ST</p> <p>KB / JB</p> <p>KB / PF / KM</p> <p>BR</p> <p>KB</p>		<p>committee meeting</p> <p>No action</p> <p>KB coordinating design / shirts with JB</p> <p>For further discussion at next committee meeting</p> <p>For further discussion at next committee meeting</p> <p>No further action</p> <p>No action</p>
<p>Next Committee Meeting: Thursday 10th August 6:30pm at King Tide Brewery. Keelan and Chris to do agenda and distribute information to committee members</p> <p>Next Annual General Meeting: ~July 2024 (Time/location TBA)</p>	<p>KB / CH</p>		<p>Agenda / details to be emailed out</p> <p>No further action</p>