



Meeting Minutes

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| Date | Thursday 16 November 2023 - Meeting open: 6:34 pm - Meeting close: 7:47 pm |
| Meeting Type | Committee meeting |
| Location | King Tide Brewery |

Attendees

Keelan Birch, Dan Stein, Karl Phillips, Jessica O’Leary and Annie Swainston (arrived 7:30pm)

Minutes By: Jessica O’Leary

Apologies

Bryan Ries, Darren Bow, Chris Hamilton, Brad William

Meeting items

| Item # | Item Details | Who | When | Status/comments |
|--------|--|--|--------------|-----------------|
| 1 | GBomb Trail Run <ul style="list-style-type: none"> - Event had 62 entrants and was a success - \$848 income, \$376 expenses = \$472 profit - Agreed that profit is to be spent in the Grafton running community. - Next years date set for Monday 7th October 2024 - Keelan and Ross (Grafton) to discuss format and administrative arrangements and bring to committee meeting | Keelan / Ross (Grafton) | Before event | Note |
| 2 | Washpool World Heritage Trails <ul style="list-style-type: none"> - Event already sold out and waitlist is full - Discussion on splitting the event over 2 days in 2025 to allow more numbers. Agreed this is subject to further discussion after 2024 event review and community feedback. - Merchandise ordered (27 shirts total) - Keelan made a draft Event Guide for review with the idea to send out to runners 1 (one) month before event - Discussion and agreement to ask Brad to develop some small corflute signs saying “200m to aid stations” “5km, 2km, 1km to go” - Discussion and agreement to have engraved tankards for top 3 male and engraved wine glasses for top 3 females. Possible King Tide Brewery for glasses? - Discussion and agreement to provide participants with caps, instead of medals. Keelan to follow up with Cooee Screen Prints and present options to committee - Keelan to mark course and Bryan to race direct on the day - Keelan booked Gibraltar House and Group Camping | Committee Keelan Brad / Keelan Keelan Keelan Keelan / Bryan Keelan | Before March | |

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| | <p>Area</p> <ul style="list-style-type: none"> - Next committee meeting to discuss tasks for vollies and discuss weekend arrangements | | | |
| 4 | <p>Rumble in the Jungle</p> <ul style="list-style-type: none"> - Currently at 125 entries (50% sold out) - Committee meeting to occur (1-2 weeks) before Rumble to plan the event | Committee | | Note |
| 5 | <p>Coffs Backyard Ultra</p> <ul style="list-style-type: none"> - Currently at 55 entries, most outside of Coffs - Discuss prizes and trophies at next committee meeting - Borrow Coffs Tri Club race clock for event (Pete Birch) - Committee meeting to occur (1-2 weeks) before Coffs Backyard Ultra to plan the event | Committee Keelan/Pete | | Note |
| 6 | <p>Council</p> <ul style="list-style-type: none"> - Keelan met with Councils Economic Development Team - Potential for articles and where to run in Coffs - Potential future grant funding - Council want an iconic coastal event for Coffs - Keelan contact Elite Energy, given triathlon is already proposed in April 2024, and suggested a trail run on the Solitary Islands Coastal Walk the day after a course marking | Keelan | | Keelan to provide update to committee on potential trail run as known |
| 7 | <p>Environmental Charter for each event:</p> <ul style="list-style-type: none"> - Cup free events - Medals are optional or alternatives provided - Have a dedicated person to separate recycle from waste – have good signage for bins and enough bins to assist with separating waste from the beginning - Separate 10 cent deposit bottles from other waste | Vollies allocated for each event re waste | | |
| 8 | <p>Spotlight on CTR Club members</p> <ul style="list-style-type: none"> - Annie suggested doing monthly Facebook post as a good way to get to know the members and make conversation starters. | Annie | | |
| 9 | <p>Website hosting</p> <ul style="list-style-type: none"> - Currently donated but the website guy said if we pay \$350 per year fee, he will donate a few hours to provide suggestions on how to improve. | Keelan | | Complete – Keelan to work through website suggestions provided. |
| 10 | <p>Banking</p> <ul style="list-style-type: none"> - Discussion on if a minimum amount be kept in the bank at all times in case of emergencies (e.g. \$5,000 if we have to refund an event) - Further discussion at next CTR meeting | ALL | | |
| 11 | <p>Membership</p> <ul style="list-style-type: none"> - Discussion and agreement that we should keep social runs free and membership low-key with not too much input required by members. | ALL | | Note |
| 12 | <p>Cow bells</p> <ul style="list-style-type: none"> - Discussion on CTR branded cow bells for events - Keelan to obtain a quote | Keelan | | Complete – cost unfortunately only available for high volume of units (1,000) |
| 13 | <p>Upcoming social runs</p> <ul style="list-style-type: none"> - Recent Bongil Bongil social run was well attended - CTR Xmas Party / Moonee Social Run 10th December. Agree to spend \$100 on food. - John Mawhinney to clear trails and organise food (now complete!) - Informal beer marathon is 13 January 2024 - Keelan to post up some Washpool training runs closer to event - King Tide Brewery social runs to continue through summer at same time and day | John Mawhinney / Keelan | | Note |
| | <p>Meeting closed: 7:47 pm Next meeting: Thursday 6:30pm 22nd February 2024 at King Tide Brewery</p> | | | |