



## Meeting Minutes

<b>Date</b>	Thursday 18 April 2024 - Meeting open: 6:16 pm
<b>Meeting Type</b>	Committee meeting
<b>Location</b>	King Tide Brewery

### Attendees

Keelan Birch, Karl Phillips, Jessica O’Leary, Chris Hamilton, Darren Bow, Bryan Ries and Annie Swainston

Minutes By: Chris Hamilton

### Apologies

Dan Stein, Brad William

## Meeting items

Item #	Item Details	Who	When	Status/comments
	Previous minutes Accepted : Bryan                      Seconded: Jess			
1	<p>Washpool World Heritage Trails</p> <ul style="list-style-type: none"> <li>- Keelan provided a detailed overview of the event, including all survey feedback. Overall very positive feedback and a well-run event! Hats were a positive as an entry/ race gift</li> <li>- Stats: 144 runners total (150 cap) with 41 in 50km, 69 in 25km and 34 in 9km. 10 no shows on day. 40 entered event but cancelled with 14 transferring to 2025 event. 24 were taken off the waitlist and ran the event with 22 on waitlist but not taking up the spot.</li> <li>- Income (~\$7,000), expenses (\$5,300) = club made approx. ~\$1,300 profit from the event.</li> <li>- Agreed to discuss 2025 event format at next CTR meeting (i.e. a one or two day event to allow more participants) and to Keelan to discuss with NPWS prior to get early feedback before committee discussion</li> <li>- Agreed on March 22-23<sup>rd</sup> weekend 2025 for next event</li> </ul> <p>Safety discussion post event and Defib</p> <ul style="list-style-type: none"> <li>- Discussed the use of a free ‘emergency plus’ app being mandatory gear for future events – agreed by committee</li> <li>- Discussed defib importance at our events and whether to borrow or buy? Agree to borrow for time being.</li> <li>- Discussed first aid kits and reviewing suitable set up kits for our type of events/ needs</li> </ul>	<p>Keelan</p> <p>Keelan</p> <p>ALL</p> <p>ALL</p> <p>ALL</p> <p>ALL</p>	<p>18/4</p> <p>18/4</p> <p>16/5</p>	<p>Done</p> <p>Done</p> <p>Next CTR meeting</p>

	<ul style="list-style-type: none"> <li>- CH engage TacMed for details and prices on a comprehensive first aid kit for start/finish area</li> </ul>	CH	16/5	
2	<p>Coffs Backyard Ultra</p> <ul style="list-style-type: none"> <li>- Currently at ~198 entries, many from outside of Coffs</li> <li>- Wooden spoon as prize now tested. Keelan to source spoons and finalise with Brad + tallyboard</li> <li>- Winners trophy (last person standing)</li> <li>- Food stall ideas – donuts (OMG), ice cream/ sweats van, Coffee van. Pizza/ Thai options for lunch time (Confirm at next meeting)</li> <li>- Keelan to confirm/discuss with Showground shower and Friday camping access</li> <li>- Voucher option per participant to use at any stall (eg \$5)? (Confirm idea at next meeting)</li> <li>- Free massages booked</li> <li>- North Beer per participant</li> <li>- Approx. \$4k in donations already</li> </ul> <p>Committee meeting to occur (~2 weeks) before Coffs Backyard Ultra to finalise planning the event. 16<sup>th</sup> May agreed. Consider the above items to discuss at the next meeting</p>	<p>Brad</p> <p>Committee</p> <p>Keelan</p> <p>ALL</p>	<p>Before 1/6</p> <p>16/5</p>	
3	<p>Rumble in the Jungle</p> <ul style="list-style-type: none"> <li>- Sold out to the stretched limit plus started a wait list</li> <li>- Medals (approx. 50 left over) – agreed to obtain more and communicate they are available for any runner post event if they choose to have one (not to be given out) and promote being a low impact event to reduce waste. Keelan to coordinate medals with Gregs Trophies.</li> <li>- Committee meeting to occur (~2 weeks) before Rumble to plan the event</li> </ul>	<p>Note</p> <p>Keelan</p>		
4	<p>Upcoming social runs</p> <ul style="list-style-type: none"> <li>• Sunday 12th May 2024. Backyard Ultra Training Run #1 at Coffs Creek (Keelan away)</li> <li>• Sunday 19th May 2024. Red Rock to Coffs</li> <li>• Sunday 16th June 2024. Rumble in the Jungle Training Run #1. Dairyville</li> <li>• Sunday 30th June 2024. Rumble in the Jungle Training Run #2. Ulong</li> <li>• Sunday 25th August 2024. Coffs Harbour Running Festival Training Run #1 (Now clashes with GBomb)</li> </ul> <p>Beer Marathon Round 2 – discussed date options – committee agreed on October long weekend Sunday. Proposed change to course to add a location (Seaview Tavern) in Woopi and finish at the Yacht club</p>	note		
5	<p>G-Bomb Trail Run – discussed the new date (August 25<sup>th</sup>) and 10,20,30km options (very much like last year) – agreed to continue to support (via insurance and other assistance as needed). Initially 75 pax to be set up on policy for the event.</p> <p>Race Director is Tony Foulstone. Keelan to update website, rego link and review documents from Tony.</p> <p>Grafton planning to form and official club/association (much like our own) – advised no progress has been made since last update</p>	<p>Noted</p> <p>Keelan</p> <p>Tony</p>		
6	<p>Improving Safety and communication for our events</p> <p>Discussed options and what works well from other locations. Look to provide a webinar ~1 week out from an event (Rumble/Washpool) to help answer questions and promote the importance of being race ready, having the mandatory gear, understand the route and time/distance between aid stations etc</p>	To discuss prior to Rumble		
	<p><b>Meeting closed: 7:39 pm</b> Next meeting: 16/5/2024</p>			