

Coffs Trail Runners

Meeting Minutes

Date	15 August 2024	Commenced: 6:21 pm	Closed: 7:47 pm	
Meeting Type	Annual General Meeting			
Location	King Tide Brewery, Coffs Harbour, NSW, 2450			

Attendees

Brad Bryan, Karl Phillips, Annabelle Swainston, Dan Stein, Peter Birch, Jessica O'Leary, Keelan Birch, Adam Wilson, Greg Smith, Andrew Ferguson, Janelle Giffin, Chris Giffin and Tony Foulstone

Minutes By: Jessica O'Leary

Apologies

Bryan Ries, Chris Hamilton, Darren Bow

Meeting items

Item #	Item Details	Who	When	Status/comments
	Keelan gave welcome to the group – third AGM for CTR		VVIICII	Note
1	2023 AGM minutes confirmed.	KB/CH	15.8.24	Complete
	Passed: Karl P, Seconded: Brad B			
2	Presidents report (Keelan) provided	KB	15.8.24	Complete
	Treasurers report (Dan) provided	DS	15.8.24	Complete
3	 General update and discussion: Overall, all our events sold out and budgets provided in the Treasurer's Report total value in account for last year was ~\$7,500, this year ~\$8,000. Washpool 2024: Event sold out in 48 hours and successful and 2025 event will now be split over 2 days. BYU 2024: Event sold out and successful. Received \$7,000 donations prior and \$1,500 donations on the day. 2025 event already sold out with over 400 entries, projecting \$14,000 donations Rumble 2024: Event sold out and successful. Approx \$10,800 income. 2025 event planning underway including traffic management and distances GBomb 2023: Profit spent in Grafton community and 2024 profit to go to Grafton community 	KB/DS	15.8.24	

4	Executive committee roles for CTR were presented to the group (President, Vice President, Treasurer and Secretary) as well as a brief description of each roles key function. General committee roles available up to a total of 9.	KB ,	15.8.24	Note
5	All roles declared vacant for nominations:	ALL	15.8.24	Complete -Voting undertaken and
	President – Keelan Birch nominated by Adam W., Seconded by All. Role accepted			completed for all roles
	Vice President – Bryan Ries nominated by Karl P, Seconded by All. Role accepted			
	Secretary – Karl Phillips nominated by Keelan B, Seconded by All. Role accepted. Karl to be on the bank account.	GS/KP	15.8.24	Karl and Greg to be on BCU account
	Treasurer – Greg Smith nominated by Keelan B, Seconded by All. Role accepted. Greg to be on the bank account.			
	General Committee members – Karl Phillips, Brad Bryan Annie Swainston, Chris Hamiton and welcome new members: Andrew Ferguson and Janelle Giffin.			
	Thanks to Dan Stein, Darren Bow and Jessica O'Leary for efforts on last year's committee and who now have stepped down.			
	The Coffs Trail Runners Inc club account will be changing signatories to Greg Smith, Karl Phillips and Keelan Birch. Daniel Stein and Chris Hamilton are to be removed from the account. The account number is BSB: 533-000 Account Number 02072169, this is for all accounts under this member number and the accounts will be any 2 to sign.			
6	 Rumble In the Jungle recap and update (Keelan): Stakeholders were happy and feedback from runners was great. The vollies at the 10 km aid station were brilliant! NPs will charge the per person fee next year, it was waived last year. Anyone who didn't come, deferred or didn't ask for a refund (no refunds were given anyway). No caravans or camper trailers next year Coffs Coast Traffic Solutions want to donate the traffic plan (value of ~\$400) Arrangements for 2025 event to be discussed at 	KB	15.8.24	For further discussion at next committee meeting
7	future committee meeting GBomb Grafton update: - Tony Foulstone is Race Director the event	KB/Tony	15.8.24	No action for now
	 Event sold out: 93 people of have registered overall CTR to lend equipment on the day 			
8	Washpool 2025 update:	КВ	15.8.24	For further
	- Entries: NP cap is 75 for 50 km and 200 for 25			discussion at

	and 9 km events.			next committee
	- Buffs are sorted.			meeting
	 Arrangements for 2025 event to be discussed at future committee meeting 			
	 BYU update: Thanks to Matt Dobbs (Battery Boys) providing \$2,000 cash prizes for last man standing. For first 6 laps, modified course then normal course. Arrangements for 2025 event to be discussed at 	KB	15.8.24	For further discussion at next committee meeting
	future committee meeting			
5	Other Business - Coffs Beer Marathon: o To be held October long weekend o Intention is to keep the same course o Change start time to 10 am at the beach o Lots of runners from Grafton are keen to attend o To discuss further at future committee meeting	KB	15.8.24	For further discussion at next committee meeting
	 New CTR shirt/singlet and logo design New shirt design is to incorporate both female and male figures – although it is noted the current figure is non-gendered. The new theme will cover the whole shirt, similar to the indigenous designed shirts. The material will breathable not plastic lik current circular design. Suggestion: to add an event list to the bar – TBC If a shirt for Rumble or BYU is designed, Keelan suggests it is the same for each year as merch design and ordering is a lo of work. 	e ck	15.8.24	For further discussion at next committee meeting
	 Social Runs CTR is not insured to organise social runs Open to other if they would like to coordinate social runs and post on the CT Facebook page. 		15.8.24	Next committee meeting
	 General assistance with running the club/ events Keelan to provide a list of tasks required to delegations, the list and what's required for each task has been drafted. Coffs running Festival is not a CTR event is put on by Rotary, however Keelan is the race director and key coordinator (as a volunteer). 	ior or it e		
	 No raised concerns or requested amendments for the constitution 	זכ		
	Next Committee Meeting: Thursday 12 September 202 6:30pm at King Tide Brewery. Keelan and Karl to do agenda and distribute information to committee	4 KB / KP		Agenda / details to be emailed out

members.		No further action
Next Annual General Meeting: ~July 2025 (Time/location TBA)		